

# QUIT-CLAIM REQUEST

It is my/our desire to change the Title to property currently held by me/us. I/We would like Lee County Document Preparation, Inc., a Florida Corporation (hereinafter referred to as LCDP), at a cost of \$150.00 per deed, plus all documentary stamps and recording fees, to change the Title to be in the names of:

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|      |         |
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| NAME | ADDRESS |
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|      |                        |
|------|------------------------|
| NAME | ADDRESS (IF DIFFERENT) |
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|      |                        |
|------|------------------------|
| NAME | ADDRESS (IF DIFFERENT) |
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|      |                        |
|------|------------------------|
| NAME | ADDRESS (IF DIFFERENT) |
|------|------------------------|

and would like the tenancy to be as follows:

☐ individually (deeding to only 1 person)  
☐ husband and wife (they are married to each other - surviving spouse receives without probate)  
☐ as joint tenants with full rights of survivorship (want survivors to receive without probate)  
☐ as tenants in common (want each person to own undivided share, subject to probate upon death)  
☐ each as to an undivided interest (want each person to own specific percentage share, subject to probate upon death of any named party)  
☐ as Trustee(s) of our Trust; I have attached a copy of the Trust which indicates how the Trust takes title to property.

**BRIEF LEGAL DESCRIPTION** \_\_\_\_\_

\_\_\_\_\_

I have attached a copy of my last deed of record, and the full legal description is included therein. I understand that no title search will be done, and hold LCDP harmless for any inaccuracies contained in said deed. I do request that LCDP prepare a Quit-Claim Deed on my/our behalf, and give full power and authority to do everything necessary to effectuate this request. **If I/We cannot locate a copy of our prior deed, I/We direct LCDP to obtain one on my/our behalf at a cost not to exceed an additional \$25.00 per deed copy.**

**My/Our name(s) and address(es) is/are as follows:**

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|                       |         |
|-----------------------|---------|
| NAME & MARITAL STATUS | ADDRESS |
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|                       |         |
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| NAME & MARITAL STATUS | ADDRESS |
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| NAME & MARITAL STATUS | ADDRESS |
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**The contact phone number for any questions concerning this matter is:**

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|           |              |                            |
|-----------|--------------|----------------------------|
| AREA CODE | PHONE NUMBER | EMAIL ADDRESS IF AVAILABLE |
|-----------|--------------|----------------------------|

The amount that we are receiving for this property is \$\_\_\_\_\_

Documentary stamps are \$.70 per one hundred dollars. (this MUST be filled in to figure Doc Tax)

If there is no monetary consideration (gift), Minimum documentary stamps are required and are \$.70.

The total outstanding balance on any and all existing mortgages is currently \$\_\_\_\_\_

Is the property currently the homestead of the current owner or their dependents?

☐ Yes

☐ No

If the property includes a Mobile Home, would you like us to transfer the title for the Mobile Home as well?

☐ Yes

☐ No

Note: The price for this service is \$350.00 for a single-wide, \$425.00 for a double-wide or \$550.00 for a triple-wide, plus an additional \$125.00 per title if you do not provide an original title to our office for the mobile home. Please provide the original title when you send in this request form. Additional fees may apply.

**I/We fully understand that we will receive NO legal opinion as to the validity or marketability of any documents prepared on my/our behalf. If I/We desire a legal opinion or a title search, I/We will obtain separate legal counsel, or instruct in writing for LCDP to obtain at additional cost such legal opinion or title search.**

\_\_\_\_\_  
signature of seller 1

\_\_\_\_\_  
signature of seller 2

\_\_\_\_\_  
signature of seller 3

\_\_\_\_\_  
signature of seller 4

# LEE COUNTY DOCUMENT PREPARATION, INC.

P.O. Box 61595

Fort Myers, Florida 33906-1595

(239)482-7900 Phone (239)482-7919 Fax

[LeeCountyDocs@gmail.com](mailto:LeeCountyDocs@gmail.com)

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RE: Quit-Claim Request

Attached please find a Quit-Claim Request form. Please fill it out and mail it back to us at the above address. We will need this in our file to process this request for you.

Also please note that this is being done at your request and with the information you provide to us, and is without opinion of title, in order to keep the costs as low as possible for you. Should you desire Title Insurance or a legal opinion on this transaction, please let us know and we will transfer your file over to a Title Agency or attorney.

## **The costs involved are as follows:**

- \_\_\_ Prepare QC Deed = \$150.00 each
- \_\_\_ Record QC Deed = \$18.50 each (\$8.50 for each additional page over 1)
- \_\_\_ Documentary Stamps (.007 X sales price - minimum 70 cents) = \$\_\_\_\_\_
- \_\_\_ E-Recording Fee = \$25.00
- \_\_\_ Prepare Affidavit = \$150.00 each
- \_\_\_ Record Affidavit = \$18.50 each (\$8.50 for each additional page over 1)
- \_\_\_ Obtain copy of prior deed of record = \$25.00 (if you do not have an available copy)
- \_\_\_ Mobile Home Transfer = \$350.00 single-wide/\$425.00 double-wide/\$550.00 triple-wide
- \_\_\_ Obtain Duplicate Title(s) for Mobile Home = Additional \$250.00 each title with Mobile Home Transfer

Please note that Documentary Stamps are figured on whole numbers that are always rounded up to the next \$100.00.

(example - \$645.00 sales price = \$700.00 X .007 = \$4.90 Documentary Stamps or \$.00 sales price = \$.00 x .007 = \$.70 Minimum Documentary Stamps)

Thanking you in advance for your prompt attention to this matter. If you should have any questions regarding this, please feel free to call me at the above recited phone number.

Sincerely,

Title Plant